

## CARLYNTON SCHOOL DISTRICT

Voting Meeting  
October 21, 2013  
Carlynton Jr.-Sr. High School Library – 7:30 pm

### MINUTES

The Carlynton School District Board of Education held its Regular Voting Meeting on October 21, 2013 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice President Betsy Tassaró and School Directors Joe Appel, Sandra Hughan, Nyra Schell, Jim Schriver, Ray Walkowiak and Sharon Wilson (via phone). Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Principals Michael Loughren, John McAdoo, and Carla Hudson and Business Manager Kirby Christy. The audience was comprised of six individuals.

**CALL TO ORDER** - *The meeting was called to order by President Roussos at 7:32 pm. High school senior Christian Franchick led the pledge.*

*The roll was called by Michale Herrmann; Director Schirripa was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

### **APPROVAL OF MINUTES:**

Director Schell moved, seconded by Director Schriver, to approve the minutes of the October 7, 2013 Committee/Voting Meeting as presented. **By a voice vote, the motion carried 5-0-3, with Directors Hughan, Walkowiak and Wilson abstaining due to absence.**

### **REPORTS:**

- **Executive Session** – *President Roussos said litigation matters and contractual issues were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent's Report** – *Mr. Peiffer spoke about PAETEP, the evaluation of teachers and the process, procedures and the use of Chrome Books to assist administrators in processing data. He mentioned the elementary open houses were well attended. He also said the last in-service day focused on emergency preparedness.*
  - **Principals' Report** – *Mr. Loughren introduced the Pawsitive Paws incentive and Dr. Maslyk announced the upgrades to the playground, which were recognized with a rededication and shared the news of Sea Rescue, a television show that will film the dolphin story at Crafton.*
- **Construction Update** – *John Hays reported the heating units are up and running and the boilers are installed. The track surface is complete with lines to be painted in the near future. Director Walkowiak shared his dissatisfaction with the process of the track stating the work was not completed in a timely fashion.*

*The board agreed to move on change orders following the report:*

Minutes of October 7, 2013  
Meeting

Director Schriver moved, seconded by Director Appel, to approve the list of change orders for renovation work numbers 13010, 13011 and 13015 as submitted by Thomas and Williamson. (Finance Item #1013-06) **By a voice vote, the motion carried 8-0.**

- Pathfinder Report – Director Wilson said 84 students are enrolled, the art teacher received a grant for a kiln, and the school is increasing the number of interscholastic sports.
- Parkway West CTC Report – Director Hughan announced enrollment is up by 11 percent; the school plans to initiate a building construction course; and open house will be held November 4.
- PSBA Legislative – Director Schell said the debate about cyberschool funding is still unresolved and discussion continues

Administrators were dismissed from the meeting; 8:17 pm.

## I. Miscellaneous

Director Wilson moved, seconded by Director Schriver, to approve the additions to the 2013-2014 conference and field trip requests as presented and approved by administration. (Miscellaneous Item #1013-01) **By a voice vote, the motion carried 8-0.**

## II. Finance

Director Walkowiak moved, seconded by Director Tassaró, to approve the Treasurer's Report for the month of September 2013 as presented;

The September 2013 bills in the amount of \$4,083,703.49 as submitted;

And the partnership between the district and Kades-Margolis as the 403(b) plan consultant and TSA Consulting as the 403(b) plan administrator as presented; (Finance Item #1013-01) **By a voice vote, the motion carried 8-0.**

*Director Schell asked when staff can learn about the 403(b). Mr. Peiffer and Mr. Christy said representatives generally come in on an in-service day.*

~~The October 2013 Real Estate Tax Refunds for the Borough of Crafton as submitted;~~ (Finance Item #1013-02) REMOVED FROM TABLE

Director Tassaró moved, seconded by Director Schriver, to approve the Contract of Service between the district and Pennsylvania Educators' Clearinghouse (PA-Educator.net) as presented with a twelve (12) month user fee in the amount of \$1,950 for the period beginning July 1, 2013 through June 30, 2014 as submitted; (Finance Item #1013-03)

The September 2013 Athletic Fund Report with an ending balance of \$8,549.30 as submitted; (Finance Item #1013-04)

And the September 2013 Activities Fund Report with an ending balance of \$41,689.30 as submitted; (Finance Item #1013-05) **By a voice vote, the motion carried 8-0.**

Renovation Change Orders – T & W

Additions – 2013-2014  
Conference and FT Requests

September Treasurer's Report

September 2013 Bills

403(b) Partnership – Kades  
Margolis and TSA Consulting

~~Crafton RE Tax Refunds –  
October 2013 REMOVED~~

Contract of Service – PA-  
Educator.net

Athletic Fund Report –  
September 2013

Activities Fund Report –  
September 2013

### III. Personnel

Director Tassaro moved, seconded by Director Tassaro, to approve the additions to the Day-to-Day Substitutes for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #1013-01)

Additions to the Day-to-Day Substitutes 2013-2014

The addition to the Curriculum Supplemental Contracts for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #1013-02)

Addition to the 2013-2014 Curriculum Supplemental List

The resignation of Cynthia Eddy, from the Supplemental Activities position of AV Coordinator, effective September 27, 2013. Upon posting, award the position to Ryan Gevaudan and Rachel Foltz, effective October 29, 2013; (Personnel Item #1013-03 REVISED)

Resignation of AV Coordinator – Cynthia Eddy; Award Position – Ryan Gevaudan and Rachel Foltz

Appoint Principals Michael Loughren and John McAdoo as attendance officers for the junior-senior high school for the purpose of filing citations and truancy reports and appearing before the magistrate for related hearings;

Principals as Attendance Officers

And the request for a Leave of Absence for Employee SCA 13-14-08 as submitted. (Personnel Item #1013-04) ) **By a voice vote, the motion carried 8-0.**

Leave of Absence Request – SCA 13-14-08

Director Schell moved, seconded by Director Hughan, to approve the following substitute tutors for the 21<sup>st</sup> Century Learning Community program to be used as needed:

Substitute Tutors – 21<sup>st</sup> Century Learning Community

- Susan Brossman
  - Michael Donovan
  - Katie Kingsley
  - Bethany Martys
  - Maggi Mishkin
  - Elaine Retcofsky
  - Pamela Stone
- (Personnel Item #1013-05)

The following after-school tutors at the elementary level for three (3) hours per week beginning in October 2013 through April 2014. The program will operate on Tuesday, Wednesday and Thursday from 3:15 to 4:15 pm. Teachers will be compensated at the per diem rate:

After- School Elementary Tutors

- Cynthia Bevan, Carnegie Math
- Jeanine Butts, Carnegie Reading
- Anna Kostrick and James Nagorski, Crafton Math
- Andrea Mackey, Pamela Stone, Kristin Tatara, Crafton Reading (*sharing*) (Personnel Item #1013-06 REVISED)

The resignation of instructional aide Alma DeLuca, effective September 26, 2013, as submitted. (Personnel Item #1013-07)

Resignation – Alma DeLuca

And the additions to the 2013-2014 Supplemental Athletic Contracts as presented:

Additions to Supplemental Athletic Contracts

- Timothy Miller – Varsity Head Baseball Coach
  - Anthony Istik – Junior High Head Track Coach
- (Personnel Item #1013-08) **By a voice vote, the motion carried 8-0.**

#### IV. Student Services

Director Walkowiak moved, seconded by Director Hughan, to approve the agreement for Madison Crown to compete as an independent gymnast in the WPIAL gymnastics division for the 2013-2014 school year under the training and direction of Monaca Turners Gym as presented; (Student Services Item #1013-01)

Independent Gymnast for 2013-2014

The additions to the list of approved bus drivers for STA as submitted. All appropriate paper work is on file; (Student Services Item #1013-01)

STA Drivers - Additions

And the addition to the list of van drivers for Roenigk Transportation as submitted. All appropriate paper work is on file. (Student Services Item #1013-02) **By a voice vote, the motion carried 8-0.**

Roenigk Drivers – Addition

#### IV. Policy

Director Wilson moved, seconded by Director Hughan, to approve the modifications to Policy No. 249, Harassment and Bullying, as submitted at the meeting of September 16, 2013. (Policy Item #1013-01) **By a voice vote, the motion carried 8-0.**

Policy No. 249 – Harassment and Bullying

**OLD BUSINESS:** None

**NEW BUSINESS:** *Director Schell asked about the upstart to holding discussions for future renovations. Director Tassaro said she will work with Mr. Peiffer to build a list of determined needs and then offer it to the board to prioritize. Director Schriver said he would like to develop a method to maintain a list of projects that were not completed and “keep them on the burner.” Director Walkowiak referenced Parkway West CTC; the school develops a five year strategic plan; each year, the plan is re-prioritized. Director Schell and President Roussos said the board could focus on the topic of a strategic plan at the board work session in January.*

*The board agreed to hold a meeting about future renovations following a November school board meeting.*

**OPEN FORUM:** None

**ADJOURNMENT:** With no further business to discuss, Director Hughan moved, seconded by Director Appel, to adjourn the meeting at 8:57 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

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Kirby Christy, Board Secretary

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Michale Herrmann, Recording Secretary